



**CSIR - :CENTRAL DRUG RESEARCH INSTITUTE**  
**Sector 10, Jankipuram Extension, Sitapur Road,Lucknow 226031**

जीएसटी नं GST No :

क्रय ऑर्डर

**PURCHASE ORDER**

ऑर्डर संख्या

Order No. : PO/CDRI/2021/502/1

दिनांक

Date: 01-03-2021

तुरंत कार्रवाई के लिए कृपया हमारे संदर्भ का उल्लेख अवश्य करें।  
Please quote our REFERENCE in all correspondence to ensure prompt attention.

To  
**Mehrotra Biotech Pvt Ltd**  
B22 Vibhuti Khand, Lucknow ,  
Lucknow  
Uttar Pradesh  
India

Ref: Your Quotation No MBPL/2020-21/S.Q./CDRI/00188

Date : 12.02.21

Dear Sirs,

कृपया निम्न सामग्री(यों) की आपूर्ति अनुलग्न निबंधन एवं शर्तों अनुसार 10-03-2021 को या इससे पूर्व करें  
Please supply the following items as per terms and conditions attached on or before 10-03-2021

क्रमांक SNo.	सामग्री का विवरण Item Description	मात्रा Qty.	इकाई Unit	दर Rate (INR)	राशि Amount (INR)
1	Repair of equipment Repair of Laminar flow with Part No.: 2792, Motor Exhaust Fan	1.00	1 No.	71427.00	71427.00
				Total	71427.00
				GST @5%	3571.35
				G. Total Rs.	74998.00

**Payment Mode : RTGS**

**Price Basis : Free Delivery**

PO GENERAL TERMS AND CONDITIONS	
1	Additional charges such as Packing & Forwarding, GST, Insurance, Postal/Courier, octroi etc. will not be paid unless specifically mentioned in order and supported by payees? Cash Money receipts or original vouchers.
2	The Number and Date of this order must be quoted in the bill and in all correspondence relating to this supply.
3	(a) Payment should be claimed through pre-receipted bills drawn in duplicate, original copy being signed over a Revenue Stamp (Amount exceeding Rs.5000/- INR)
4	Payment will be made on receipt of materials in good conditions after Inspection through RTGS/ Online banking.

	The Firm should write its bank account detail on the bill/invoice for payment. Installation of Equipment must be completed within 30 days of delivery & report submitted to SPO, CDRI
5	All damaged or unapproved goods shall be returned at your cost & risk and the incidental expenses incurred thereon shall be recoverable from any of your bills.
6	The date of delivery should be strictly adhered to failing which the purchase order is liable to be cancelled.
7	As time is the essence of this order, the date of delivery should be strictly adhered to, otherwise the Director, CDRI, Lucknow (Name of the Lab) reserves the right not to accept the delivery in part or in full and to claim liquidated damages @ 0.5% per week subject to a maximum of 10% of the total value of supply order.
8	Local firms are requested to deliver the goods in our Stores before 4.00 P.M. on any working day.
9	Any dispute arising out of this contract shall be subject to the decision of the courts situated at Lucknow, India only.
10	NO PARTIAL/PART SHIPMENT
11	Local Suppliers to note that the material should be delivered to our STORE SECTION and not to any other Section or Individual.
12	12. The equipment should be guaranteed against any manufacturing defect for a period of at least 12 months from the date of successful installation. In case any part or whole of the equipment is found to be defective during the guarantee period, then the same will have to be replaced/repared free of cost at our premises (FOR CDRI Stores)
13	The order should be acknowledged by return of post confirming the acceptance of rates and all other conditions of supply. Any variation in price/specifications must be intimated before effecting the supply.
14	The Number and Date of this order must be quoted in the bill and in all correspondence relating to this supply.
15	The order should be acknowledged by return of post confirming the acceptance of rates and all other conditions of supply. Any variation in price/specifications must be intimated before effecting the supply. The Number and Date of this order must be quoted in the bill and in all correspondence relating to this supply. Additional charges such as Packing & Forwarding, GST, Insurance, Postal/Courier, octroi etc. will not be paid unless specifically mentioned in order and supported by payees? Cash Money receipts or original vouchers. (a) Payment should be claimed through pre-receipted bills drawn in duplicate, original copy being signed over a Revenue Stamp (Amount exceeding Rs.5000/- INR) Payment will be made on receipt of materials in good conditions after Inspection by crossed Account-Payee Cheque on State Bank of India (Name of the Bank)/CDRI Branch at Lucknow/ RTGS. Installation of Equipment must be completed within 30 days of delivery & report submitted to SPO, CDRI All damaged or unapproved goods shall be returned at your cost & risk and the incidental expenses incurred thereon shall be recoverable from any of your bills. Printed conditions, if any, sent along with the quotation shall not be binding on us. The date of delivery should be strictly adhered to failing which the purchase order is liable to be cancelled. Liquidated Damages: As time is the essence of supply orders, all the orders need to be executed as per delivery schedule. Any further delay in supply shall attract liquidated damage @ 0.5% per week subject to a maximum of 10% after which the order shall be treated as cancelled. (unless agreed in writing by CSIR-CDRI). Penalty for such cancelled purchase order may be adjusted from other pending bills/cases of the party or contractor will pay the same separately in case nothing is pending for recovery of such amount. Local firms are requested to deliver the goods in our Stores before 4.00 P.M. on any working day. The equipment should be guaranteed against any manufacturing defect for a period of atleast 12 months from the date of successful installation. In case any part or whole of the equipment is found to be defective during the guarantee period, then the same will have to be replaced/repared free of cost at our premises(FOR CDRI Stores) Any dispute arising out of this contract shall be subject to the decision of the courts situated at Lucknow, India only. No part supplies should be made against the purchase order issued by CSIR-CDRI under this RC ( unless agreed

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<p>by CDRI in writing). CSIR-CDRI is exempted from payment of Custom &amp; Excise duty. Being a Public Funded Research Institution CSIR-CDRI is also exempted from GST under Govt. of India Notification No. 47/2017-Integrated Tax (Rate) Dated 14.11.2017. Related exemption certificate can be provided to the rate contractor as and when required. No packing forwarding/Handling charges shall be paid over the price of Rate Contract items. No Dry ice charges shall be paid to the local dealers. A-TERMS OF SUPPLY : FOR CDRI/Ex- Godown... Stores.... B-PAYMENT TERMS: BILL BASIS C- DELIVERY TIME: upto 10th March, 2021 Comment: Note: Local Suppliers to note that the material should be delivered to our STORE SECTION and not to any other Section or Individual.</p>
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कृते वैज्ञानिक और औद्योगिक अनुसंधान परिषद  
for and on behalf of  
Council of Scientific and Industrial  
Research

अ. अ (भं एवं क्र) / भं एवं क्र.अ / भं एवं क्र.नि  
S.O(S&P) / S.P.O / CoSP