



Guidelines for the visiting Foreign Researcher

Research scholars are eligible for assistance from the Human Resource Development Unit towards conducting their research under international fellowships/scholarships. The HRD Unit is designated to ensure that the highest possible standards underlying the research/training experience of the research scholars at the CSIR-Central Drug Research Institute, Lucknow.

Acceptance Letter

Research scholars wishing to apply for international fellowships such as CSIR-TWAS, RTFDCS etc., for funding part of their research /training at CSIR-CDRI have to obtain the letter of acceptance for submission to various funding agencies along with the applications.

The candidate is expected to identify the supervisor from the scientific staff of the institute working in their domain and approach for acceptance, in principle.

The candidate must obtain the written consent from the supervisor by submitting the details of the fellowship, latest CV and a project proposal (the research activity to be carried out at the institute).

The supervisor, if agrees to accommodate the candidate communicates with the HRD Unit for issue of the 'Letter of Acceptance'.

Once the candidate is selected for the desired fellowship shall communicate to the supervisor and the concerned person in the HRD Unit, for further assistance.

Visa

The pre-issued 'Letter of Acceptance' could be used for Visa formalities. In case of re-issue with revised dates, the HRD Unit will assist towards the same.

Travel

Normally, the funding agency arranges for the travel expenses of the candidate. The institute shall be notified well in advance about the itinerary of the candidate.

Accommodation

The candidate is free to choose his/her own accommodation.

In case the candidate opts for residing in the campus, he/she has to request the HRD Unit for the same.

Based on the request, duration approved and availability, the institute shall arrange for the accommodation for the candidate.

In case the candidate opts for residing in the campus, the cooking, washing and cleaning part has to be taken care of by the candidate.

Liaison with MHA/MEA

The candidate has to visit the FRRO Lucknow (<http://www.immigrationindia.nic.in/>) (<http://mha1.nic.in/pdfs/FRROContactList.pdf>) within three days of arrival with concerned documents.

Similarly, the candidate has to inform about the return plan after the proposed stay and before leaving for the home country.

Checklist:

The candidate has to provide the following before reaching the institute,

- copy of valid Visa
- copy of valid passport
- copy of letter of grant of fellowship & funding
- signed and endorsed 'Undertaking by the pre-approved foreigner(s) visiting CSIR-CDRI to conduct R&D activities' (form to be obtained from HRD Unit)
- details of the itinerary

The candidate is expected to comply with all rules and regulations set forth by the institute during the stay.

Contact:

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