



Skill Development Program (SDP) [Biological Sciences & Chemical Sciences]

Detailed Information about the program & Instructions to Participants for Filling up the Application forms

I. Information about the Program

- 1. What is it all about?** The Central Drug Research Institute (CSIR-CDRI) offers various certificate courses (Basic/ Advanced) in Skill Development under the aegis of Skill India, Government of India. These Certificate courses are offered like Course code AST, MFC, CMLAET and CADDD
[‘Skill Development in Advanced Spectroscopic \(NMR,HPLC ,LC-MS, UV/IR\) techniques’](#),
[‘Skill Development in Electron Microscopy](#)
[‘Skill development in Care & Management of Laboratory Animals & Experimental Techniques’](#)
and
[‘Skill Development in Computational Approaches to Drug Design & Development’](#).
- 2. When and how?** Please see Annexure III for details on our various courses and Annexure IV for fee structure. Candidate can apply online application and offline application.
- 3. Where?** The above mentioned courses will be conducted at Central Drug Research Institute, which is located in Sector 10, Janakipuram Extension Sitapur Road Lucknow-226031 (U.P.)
- 4. Who can apply?** Basic qualification and eligibility criteria for each course are given in **Certificate courses Details**. Candidates who have completed their Bachelors and Masters degree are eligible to apply for these courses under this programme on Skill Development. Basic knowledge of computer is essential.

II. Important Instructions for filling-up On-Line Application form:

1. Application for Skill Development Programme must be submitted **ONLINE**. Incomplete applications, applications not routed through HoD/Employer will not be considered.
2. Please upload Photo and a statement of purpose in updated Curriculum Vitae.
4. Self attested copy of final mark sheet of the qualifying examination showing the cumulative percentage of marks of all semesters/years or equivalent CGPA, wherever qualifying degree (B.Sc./B.Tech/M.Sc./M.Tech) is the eligibility criteria **MUST** be also uploaded.

Students awaiting results **MUST** submit signed certificate on the College's HOD letter head in the format given below as **Annexure I.**

5. For eligibility criteria refer **Certificate course details**
5. If you are employed you **MUST** submit a forwarding certificate (**Annexure II**) from your Employer.
6. Filling up this form does not guarantee admission at CSIR-CDRI under this programme. The decision of the selection committee shall be final and binding.
7. To fill online Application Click here **Sdpmerged.pdf**
8. After short-listing the received Online application only selected Candidates will be informed through official email prior to the start of the course to complete further process.
9. After getting Intimation for the admission in selected course code, from our official email, Candidates have to **send a scan copy of Demand Draft/Challan Form** to **sdp@cdri.res.in**
10. Course fees can be paid by **DEMAND DRAFT** or **CHALLAN FORM**.
Demand Draft should be in favour of "**Director, CSIR-CDRI**", payable at **Lucknow**.
To pay course fees through Challan Form download **ANNEXURE V.**
11. While joining candidates have to bring **two photos, Final year mark sheet and Demand draft/Challan Form**.
12. **If anyone is having difficulties to fill online application, She/he may fill offline application. For offline application please contact in the given details**

Tel:0522-2772450 ext 4213/4222 or you can write an email: **sdp@cdri.res.in**

Note: The amount is not refundable but however, In case of any candidate is not able to join the applied course in their respective batch. He/she will be given a chance to join in next batch.

9. Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification.
10. Candidates will not be paid TA/DA for attending the interview and accommodation would be provided to the candidates on payment basis subject to the availability.
11. **It is mandatory for participants to complete the course, both in terms of residency period and the grades to earn a certificate.**
12. All correspondence related to this programme will be done by e-mail. Kindly provide a valid email address in application form. CSIR-CDRI shall not be responsible for failure due to the invalid email Ids provided by the candidate in the application form.
For any queries, kindly write to sdp@cdri.res.in

III. Checklist:

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|----|---|--------|
| 1. | Whether received the intimation/Confirmation from CSIR-CDR | Yes/No |
| 2. | Completed and duly signed application form along with CV | Yes/No |
| 3. | Signed copy of final marks sheet | Yes/No |
| 4. | Certificate from the Head of the Department/ Competent Authority of the College/Institute, if applicable (Annexure I) | Yes/No |
| 5. | Certificate from employer, if applicable (Annexure II) | Yes/No |
| 6. | Demand Draft/Challan Form of appropriate amount (Annexure IV) | Yes/No |
- For Important date kindly go through the [Annexure III](#)

IV. Postal Address for any clarification:

Dr D.N. Upadhyay
Senior Principal Scientist, S&T Management Division &
Co-ordinator, Skill Development Programme
CSIR-Central Drug Research Institute
Sec-10, Jankipuram Extension, Sitapur Road
Lucknow 226031 (Uttar Pradesh)
E-mail ID: sdp@cdri.res.in
Contact No: 0522 – 2772450 4213

Please mention on top of the envelope “**Application for Skill Development Program - “name/code of course” “Year”**)

Annexure I

Certificate from the Head of the Department/Competent Authority of the College/Institute

This is to certify that Mr/Ms..... is a final
semester/year student of.....

(B.Sc./M.Sc./B.Tech./M.Tech./B.Pharm./M.Pharm./B.V.Sc./M.V.Sc./M.S./Phd.
,etc) in.....in the.....

.....(University/Institute/College).

He/she will appear/has appeared for the final year examination during
2018/19. His/her result is awaited. He/she has obtained a cumulative
percentage/CGPA ofin the previous semesters/years exams
of this degree.

Place:

Signature and Seal of

Head of the Department/University/College

Principal/Head of the Institute

Annexure II

Certificate from the Employer

Mr./Ms..... is working in this organization as.....

..... since on temporary/permanent basis and permitted for admission to the Skill Development Course being held at CSIR-CDRI.

Place:

Signature of Employer/

Date:

Competent Authority with Seal

Annexure III

Course schedule, application deadlines and intimation dates

Certificate Course	Batch	Duration	Code	Course Schedule	Application deadline	Intimation to candidates
Skill Development in Advanced Spectroscopic (NMR, HPLC LC-MS, UV/IR) Techniques	I	3 Months	AST-01	20 th Aug 16 th Nov'2018	Aug 10 th , 2018	August 15 th , 2018
	II		AST-02	06 th May- 5 th Aug'2019	20 th April 2019	23 rd April 2019
Skill Development in Electron Microscopy	I	6 Weeks	EM 01	03 rd June – 12 th July'2019	24 th May 2019	28 th May 2019
Management of Laboratory Animals and Experimental Techniques	I	6 Weeks	MLAET-01	7 th May-15 th June'2019	25 th April 2019	28 th April, 2019
	II		MLAET-02	12th Nov- 21st Dec'2018	06th Nov 2018	08th Nov 2018
Skill Development in Computational Approaches to Drug Design and Development	I	8 Weeks	CADDD-01	06 th May'19- 28 th June'2019	15 th April 2019	20 th April 2019
	II		CADDD-02	07th Jan'19 to 01st Mach- 2019	20th Nov 2018	31st Dec 2018

Annexure IV

Candidates may please note that CSIR-CDRI charges for the programme and the fee structure is provided below.

A Demand Draft in favour of “**Director, CSIR-CDRI**”, payable at **Lucknow** should be sent a scan copy via email sdp@cdri.res.in

and While joining the candidates have to bring Demand draft along with their acceptance letter, mark sheet & CV.

Certificate Course Batch (Code) Fee structure (₹)

Certificate Course	Batch (Code)	Fee structure (₹)
Skill Development in Advanced Spectroscopic (NMR, HPLC, LC-MS, UV/IR) Techniques	AST-01 & AST-02	₹20,000/-
Skill Development in Electron Microscopy	MFC01	₹15000/-
Skill Development in Care & Management of Laboratory Animals and Experimental Techniques	CMLAET-01 & CMLAET-02	₹5,000/-
Skill Development in Computational Approaches to Drug Design and Development	CADDD-01 & CADDD-02	₹10,000/-

Annexure V

<p align="center"><small>(BANK COPY)</small></p> <p align="center">STATE BANK OF INDIA CDRI BRANCH LUCKNOW (IFSC Code-SBIN0010174)</p> <p>DIRECTOR, CDRI, Lucknow</p> <p>A/c No. SB-30269374557 Date.....</p> <p>Name of Depositor/ Contractor.....</p> <p>Designation & ID No..... <i>(in case of CDRI Employee only)</i></p> <p>PAN NO..... <i>(in case of Contractor)</i></p> <p>Phone No./Mob. No.....</p> <p>Amount Rs. _____ Rupees(<i>in words</i>) _____</p> <p>Purpose of Deposit.....SDP Fees course code</p> <p>Details of Refund.....</p> <p>Project NO (<i>mention if known</i>) P 09807</p> <p>Signature of the Depositor</p> <p>Received Rs _____</p> <p>No. _____</p> <p align="right"><small>Branch Manager, SBI, CDRI Branch, Lucknow</small></p>	<p align="center"><small>(CDRI COPY)</small></p> <p align="center">STATE BANK OF INDIA CDRI BRANCH, LUCKNOW (IFSC Code-SBIN0010174)</p> <p>DIRECTOR, CDRI, Lucknow</p> <p>A/c No. SB-30269374557 Date.....</p> <p>Name of Depositor/ Contractor.....</p> <p>Designation & ID No..... <i>(in case of CDRI Employee only)</i></p> <p>PAN NO..... <i>(in case of Contractor)</i></p> <p>Phone No./Mob. No.....</p> <p>Amount Rs. _____ Rupees(<i>in words</i>) _____</p> <p>Purpose of Deposit.....SDP Fees course code</p> <p>Details of Refund.....</p> <p>Project NO (<i>mention if known</i>) P 09807</p> <p>Signature of the Depositor</p> <p>Received Rs _____</p> <p>No. _____</p> <p align="right"><small>Branch Manager, SBI, CDRI Branch, Lucknow</small></p>	<p align="center"><small>(DEPOSITOR'S COPY)</small></p> <p align="center">STATE BANK OF INDIA CDRI BRANCH, LUCKNOW (IFSC Code-SBIN0010174)</p> <p>DIRECTOR, CDRI, Lucknow</p> <p>A/c No. SB-30269374557 Date.....</p> <p>Name of Depositor/ Contractor.....</p> <p>Designation & ID No..... <i>(in case of CDRI Employee only)</i></p> <p>PAN NO..... <i>(in case of Contractor)</i></p> <p>Phone No./Mob. No.....</p> <p>Amount Rs. _____ Rupees(<i>in words</i>) _____</p> <p>Purpose of Deposit.....SDP Fees course code</p> <p>Details of Refund.....</p> <p>Project NO (<i>mention if known</i>) P 09807</p> <p>Signature of the Depositor</p> <p>Received Rs _____</p> <p>No. _____</p> <p align="right"><small>Branch Manager, SBI, CDRI Branch, Lucknow</small></p>
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